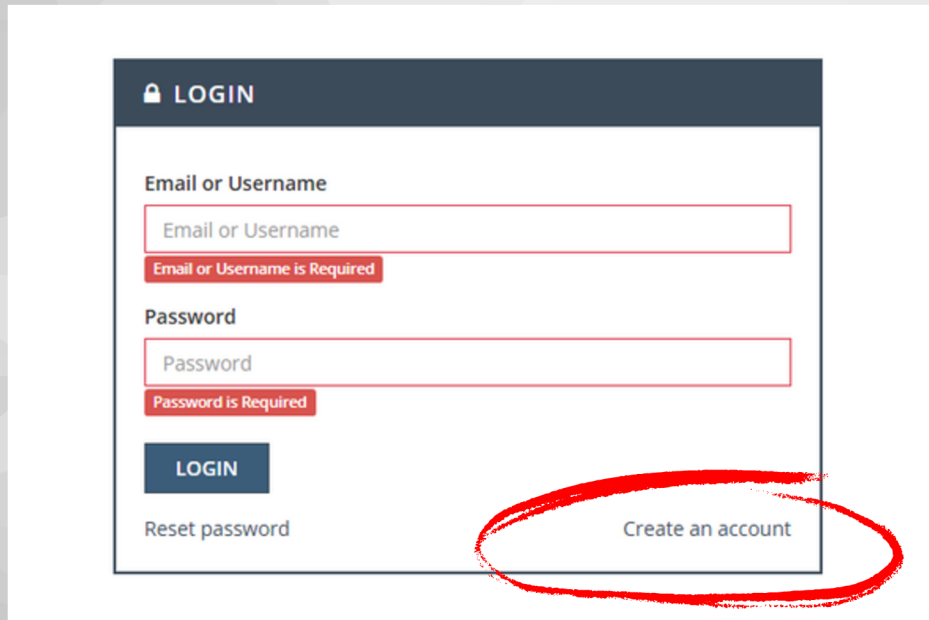


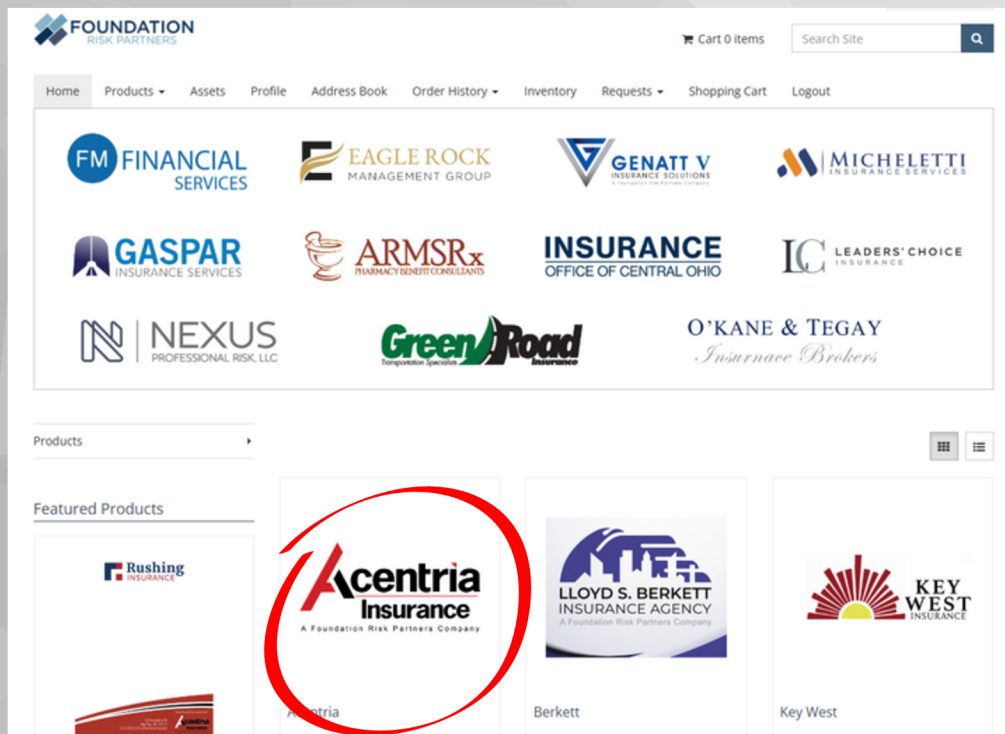
Print Portal Instructions

1. Website: <https://frp.printville.net/>. First time users will need to create a new account. Use your company email address.

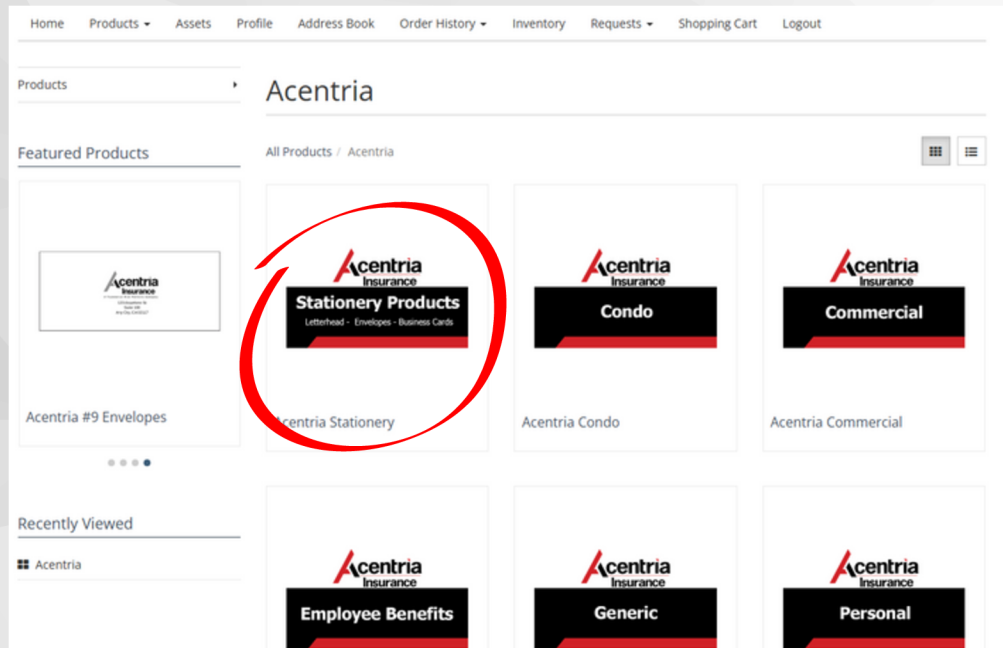


The screenshot shows a login form titled "LOGIN". It contains two input fields: "Email or Username" and "Password". Below each field is a red error message: "Email or Username is Required" and "Password is Required". At the bottom of the form are three buttons: "LOGIN" (dark blue), "Reset password" (light blue), and "Create an account" (light blue). The "Create an account" button is circled in red.

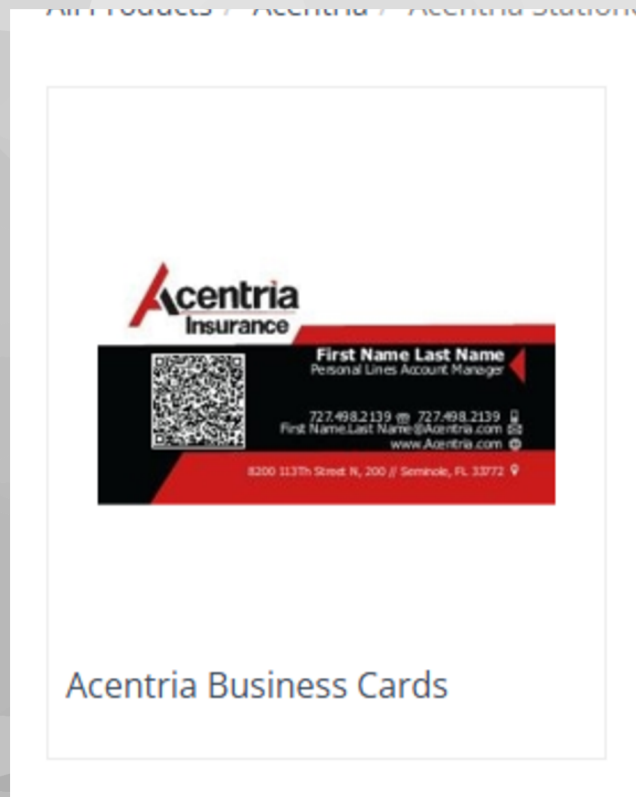
2. You will be greeted with the following page. You will want to click on the 'Acentria' tab.



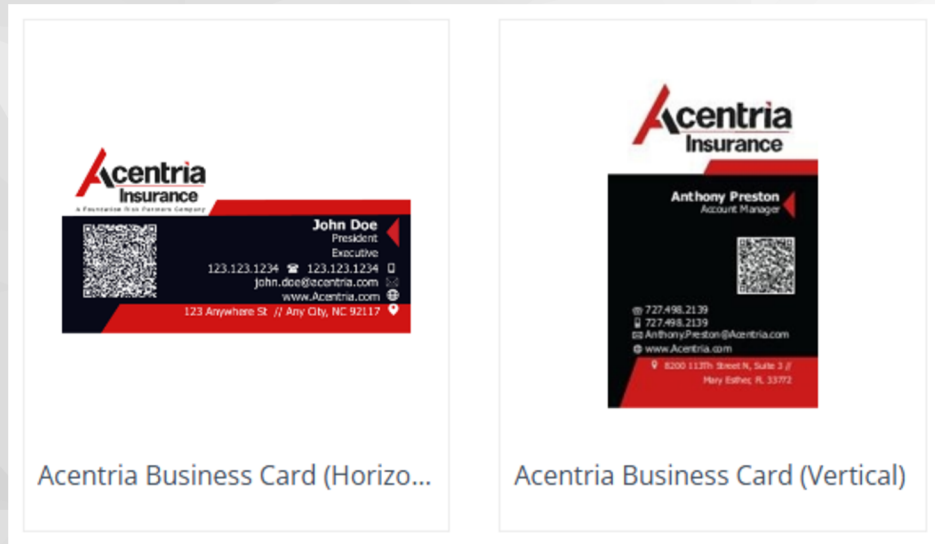
3. Once you click '**Acentria**', you will be greeted with various categories. If searching for business cards, click on '**Stationery Products**'.



4. Click '**Acentria Business Cards**'




5. You will have the option of a horizontal or vertical card.



6. Once selected, click 'NEXT'.

Acentria Business Card (Horizontal)



Quantity
250

Stock
18 pt C2S Semi-Gloss Cover

Production Time
Standard - 4 Days + Ship

Price **\$29.00**

Name Your Job (optional)

Additional Instructions

DESCRIPTION

SPECIFICATIONS
Stock: 18 point C2S Heavyweight Cover
Color: Full Color with Bleeds
Sides: 2 sided
Coating: None
Standard Size: 3.5 x 2 (Horizontal Format)

PRODUCTION TIME:
Turnaround times begin when proof(s) are approved. All times are based on standard business days Monday through Friday excluding holidays. Proofs must be approved before the cut off time, which is 5:00 pm Eastern Standard Time for production to begin on the following day.

Please note that production time does not include shipping time. You may select from available production turnaround times and your preferred shipping time as you place your order.

ORDERING INSTRUCTIONS:
1. Choose a quantity.

NEXT

[BACK TO CATALOG](#) [SHOPPING CART](#)

7. Fill in your information on the left side. Click 'Update Preview' to see a proof of your card. Once done, click 'Finish Editing'.

Page 1 Preview Size Standard

Cancel Save for Later Update Preview

All required items complete

Name * John Doe

Title 1 * Commercial Lines Account Manager

Title 2

Direct Phone * 000.000.0000

Cell Phone No

Cell Phone

Email * John.Doe@Acentria.com

Address 1 * 4634 Gulfstarr Drive

Changes Detected! Update Preview

Acentria Insurance
A Foundation Risk Partners Company

John Doe
Commercial Lines Account Manager

000.000.0000
John.Doe@Acentria.com
www.Acentria.com
4634 Gulfstarr Drive // Destin, FL 32541

8. Check your card over once more to ensure there are no errors. Once done, approve the document and click 'Add to Cart'.

FULL SCREEN

Cancel Save for Later Finish Editing

Approve Document

☒ Yes, I approve this document.

Continue Editing Add to Cart

Acentria Insurance
A Foundation Risk Partners Company

John Doe
Commercial Lines Account Manager

000.000.0000
John.Doe@Acentria.com
www.Acentria.com
4634 Gulfstarr Drive // Destin, FL 32541

9. Click 'CHECKOUT'

Shopping Cart

Acentria Business Card (Horizontal)

250 \$29.00

Subtotal \$29.00

CHECKOUT

CONTINUE SHOPPING

Details

Acentria Insurance
A Foundation Risk Partners Company

9. Enter your office address for shipping and click '**CONTINUE**'
NOTE: All shipments must be sent to primary business locations. DO NOT ship to residences unless approved.

Shipping

IMPORTANT: All Shipments must be sent to primary business locations. Do not ship to residences unless approved.

Ship To

John Doe, Acentria, 4634 Gulfstarr Drive, Destin, FL (Corporate Headquarters) Q +

John Doe

Acentria4634 Gulfstarr DriveDestin, FL US 32541866-374-5084

Shipping Method

Commercial Ground \$13.80

Subtotal\$29.00

Shipping\$13.80

Tax\$2.03

Total\$44.83

CONTINUE

10. Select your correct business unit, and click '**COMPLETE ORDER**'

Payment Method

On Account

Business Unit / Location / PO *

Please select

ACE: Albritton: Wauchula/Perry - 204 N 6th Avenue Wauchula 33873

ACE: Apalachicola - 61 Avenue E Apalachicola 32320

ACE: Apex, NC - 1121 Pemberton Hill Road Apex 27502

ACE: Arcadia - 243 North Brevard Avenue Arcadia 34266

ACE: Bay St Louis, MS - 718 Dunbar Avenue Suite 3A Bay St. Louis 39520

ACE: Blountstown - 17555 Main Street North Blountstown 32424

ACE: Boca Raton - 2499 Glades Road Suite 313 Boca Raton 33431

Subtotal\$29.00

Shipping\$13.80

Total Before Tax\$42.80

Tax\$2.03


Total\$44.83

COMPLETE ORDER

Want to make our marketing materials **your own?**
Add your info and headshot in just a few simple steps to create
personalized, standout pieces!

1) Once you select the product you're interested in, you'll see the following screen:

Acentria We Are Here For You PL Flyer



Quantity: 50

Stock: 100# Gloss Text

Production Time: Standard (4 Day)

Price: **\$43.61**

Name Your Job (optional):

Additional Instructions:

NEXT

BACK TO CATALOG SHOPPING CART

DESCRIPTION

Stock: 100# Gloss Text
Color: Full Color with bleeds
Sides: 2 sided
Coating: None
Standard Size: 8.5 x 11
PRODUCTION TIME:

Subheadin

2) After clicking 'Next,' enter your information on the left-hand side:

Preview Size: Standard

Cancel Save for L

All required items complete

Name: Marla Intoppa

Title: Vice President - Sales Producer

Email: Marla.Intoppa@Acentria.com

Direct Phone:


Main Phone: 561.253.1627

Address: 1401 Forum Way, Suite 400

City: West Palm Beach

State:

Changes Detected! Update Preview



About Us
As one of the top insurance agencies in the state of Florida, with over 60 locations across the Southeast, our team knows about the risks that face our communities. At Acentria Insurance, we provide all our clients with the utmost service and the latest in products and programs. We recognize that everyone is unique in their insurance needs, so we take the time to get to know you. Whether it is car insurance, home insurance or business insurance, our team of professionals will work with you to analyze your specific needs and customize a plan to fit your situation. We are here to serve you as your dedicated resource for all things insurance.

Why Choose Acentria?

- We comparison shop for the best coverage and rates
- In-house claims department with 35+ years of experience
- Provide accurate FEMA Flood Zone Determinations
- Provide insurance premium indications for open homes & showings
- Timely turn-around of insurance indications/proposals
- Work alongside mortgage lenders/title companies to ensure smooth transactions
- Marla's team has 20+ years of experience EACH
- SAME day quoting & binding with a seamless application process

First Name.Last Name@Acentria.com
//.
www.Acentria.com

3) At the bottom, you will be prompted to add in your headshot:

West Palm Beach

State

FL

Zip Code

33401

Photo

Add Image

About Us

As one of the top insurance agencies in the state of Florida, with over 60 local offices, we know about the risks that face our communities. At Acentria Insurance, we provide the best service and the latest in products and programs. We recognize that everyone is different and we take the time to get to know you. Whether it is car insurance, home insurance or life insurance, our professionals will work with you to analyze your specific needs and customize a plan for you. We are here to serve you as your dedicated resource for all things insurance.

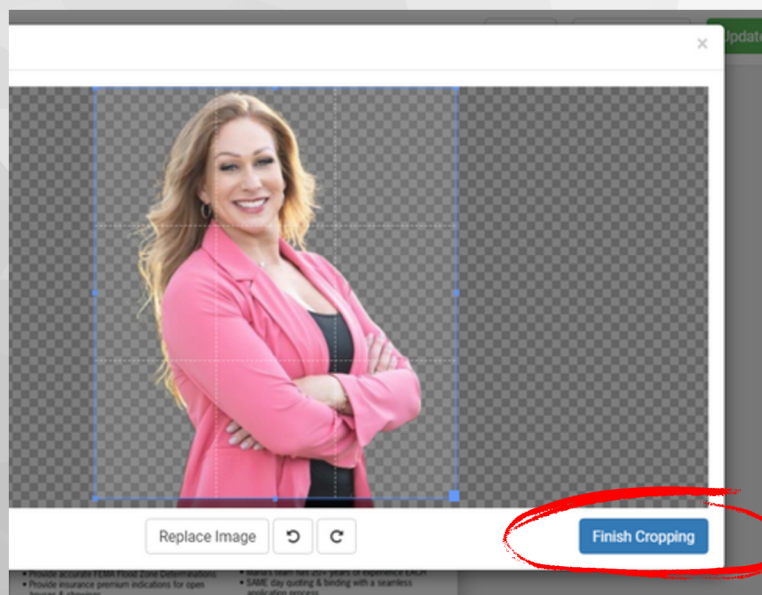
Why Choose Acentria?

- We comparison shop for the best coverage and rates
- In-house claims department with 35+ years of experience
- Provide accurate FEMA Flood Zone Determinations
- Provide insurance premium indications for open houses & showings
- Timely turnaround
- Work alongside your agent to ensure smooth process
- Maria's team has 30+ years of experience
- SAME day quoting & binding with a seamless application process

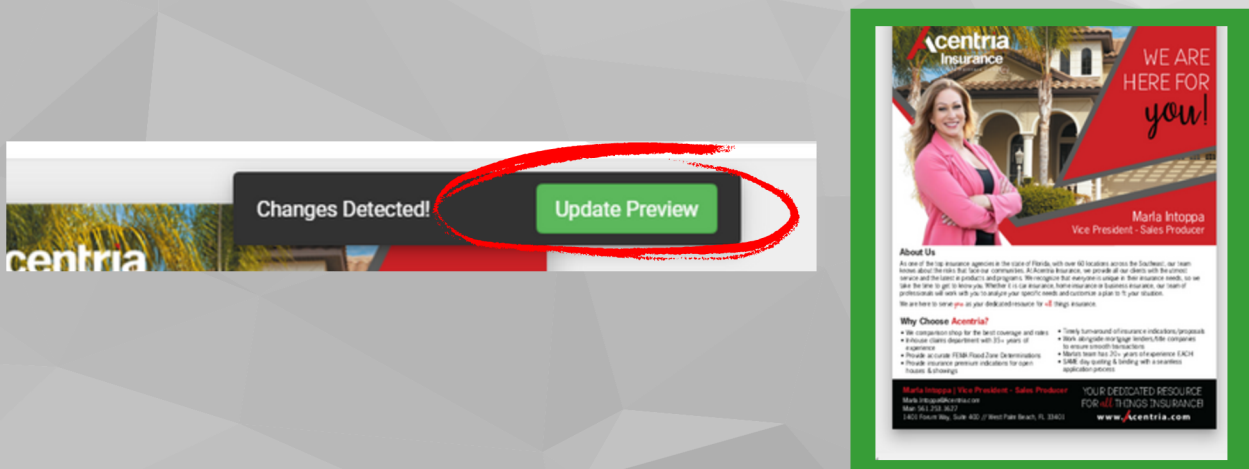
First Name.Last Name@Acentria.com

YOUR DEDICATED RESOURCE FOR ALL THINGS INSURANCE!

4) Be sure your headshot is high quality and cropped appropriately:



5) Once you've entered all your information, click 'Update Preview' to see exactly how your piece will look when printed.



You're all set! Now you can easily customize your marketing materials and make them your own. Start creating and stand out today! Happy customizing!

Have questions? Reach out to Ashley Mathes at Ashley.Mathes@Acentria.com.